

BI-STATE LITERACY COUNCIL FUNDING REQUEST
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The Bi-State Literacy Council supports and encourages the development of supportive services for people with literacy needs. The Bi-State Literacy Council provides funding within the following considerations:

- Applications are restricted to non-profit programs within Henry, Mercer and Rock Island Counties in Illinois, and Clinton, Muscatine and Scott counties in Iowa.
- Funding cycles end March 31 and October 31. Requests will be responded to within 30 days of the close of the each cycle.
- Requests may range from \$100 to \$500. Total amount awarded per cycle is dependent upon availability of funds and quality of requests.
- Selection criteria includes evidence of need, anticipated benefits and extent of impact. Greater consideration will be given to organizations not funded during the previous two years. The Council will seek a balance of funding between Illinois and Iowa. School requests should not supplant their current curricular funding.
- Requests must meet deadlines and include all information requested.
- Requests may be submitted through any of the current board members, mailed to Bi-State Literacy Council, PO Box 1602, Bettendorf, IA 52722 or emailed to bistateliteracy@hotmail.com.
- PLEASE SUBMIT THE FOLLOWING (attach additional sheets as needed):

I. Name of Organization(If different from organization, provide the name that check should be issued to):
 Mailing Address: _____ Phone: _____

Description of Organization:

II. Funding recipient-Contact Person (for check purposes):
 Address: _____ Phone: _____

III. Description of Activity, Event, Project or Service for which funds are requested:

Estimates from businesses or providers for purchases to be made:

Submit a Budget for Activity or Event:

Amount Requested: _____ Date Needed: _____

Time Line for Activity, Event, Project or Service:

IV. Evidence of Need:

V. Anticipated Benefits

VI. How will you recognize the Bi-State Literacy Council for their contribution?

Please Note: The contact person and/or the organization agrees to present a written report and receipts to the Bi-State Literacy Council immediately following the use of funds. Someone representing the organization may also be asked to make a brief presentation about the grant project at the Council's annual Recognition Breakfast.

Signature: _____ Title: _____ Date: _____

Committee Action: _____	Date: _____
Board Action: _____	Date: _____